



ITEM P3
DATE 10-1-09
STUDY SESSION

October 1, 2009

To: City Council
From: Dan Cleavenger, Transportation Department Director
Subject: Central Mesa Light Rail Stakeholder Advisory Committee By-Laws

On September 21, 2009, the City Council established the Central Mesa Light Rail Stakeholder Advisory Committee. The 47 member Central Mesa Light Rail Stakeholder Advisory Committee is expected to meet seven times and provide input on issues which will be decided by the Council. Because the advisory committee was appointed by the City Council, it is subject to the open meeting law. This means that meetings must be posted and agendaized at least 24 hours in advance of the meetings. The public must also be able to attend the meetings and minutes must be completed.

If the Committee does not have adopted by-laws, a quorum of the members must be present to hold the meeting. Twenty-four committee members would need to be present to have a meeting. However, by-laws can be adopted by the Committee or the City Council that define what a quorum is for purposes of holding a meeting and if a motion is made by a committee member, a majority of the committee members present must vote in the affirmative for the motion to pass.

It is being recommended that City Council adopt the by-laws for the Central Mesa Stakeholder Advisory Committee. (Copy attached) The by-laws recommend a quorum be set at 15 members for the purpose of holding a meeting. This is a reasonable number and will allow for reasonable assurance that the committee will be able to meet on a monthly basis.



Central Mesa Light Rail Stakeholder Advisory Committee Bylaws

Effective October 2009

I. Purpose of the Committee

- A. The Central Mesa Light Rail Stakeholder Advisory Committee will provide input to the Council regarding the environmental assessment, design and construction of a light rail extension on Main Street between Sycamore and LeSueur to develop a transit mode that enhances public transit, maximizes economic development, complements land use in central Mesa.
- B. In carrying out its purpose, the Committee desires will take a holistic approach, focusing on economic development potential, acknowledging long-range planning efforts of key stakeholders, recognizing transportation as a key element in creating and sustaining community, and encouraging sustainability in transportation systems as well as the community as a whole.

II. Officers

- A. The Vice Mayor will serve as Chairperson and will appoint a Vice Chairperson at the first meeting.
- B. The Chairperson shall preside at meetings, and shall decide all points of order or procedure. The Vice-Chairperson shall perform the duties of the Chairperson whenever the Chairperson relinquishes the Chair, or when the Chairperson is absent.

III. Meetings and Voting

- A. Regular meetings of the Committee shall be held on the first Tuesday of each month at 6 p.m., or at a date and time approved by the Committee for approximately 7 months. Special meetings may be held from time to time and determined by the Committee.
- B. For purposes of holding a committee meeting, a quorum shall be 15 board members.
- C. An affirmative vote of a simple majority of the Committee members present at a meeting is required for a proposed Committee action to be approved.

IV. Approval and Amendments

- A. These bylaws may be amended by an affirmative vote of at least eight (8) members of the Committee, and such amendments shall become effective immediately.