



AGENDA 5d
ITEM
DATE 8-24-09

City Council Report

Date: August 24, 2009
To: City Council
Through: Bryan Raines, Deputy City Manager
From: Edward Quedens, Business Services Director
Subject: Renewal of the Term Supply Contract for Library Books, Music CDs, Videos/DVDs and Spoken Word Materials for the Library (Contract #2006125)
"Citywide" contract

Purpose and Recommendation

Council is requested to approve the Renewal of the Term Supply Contract for Library Books, Music CDs, Videos/DVDs and Spoken Word Materials as recommended. Renewal pricing was evaluated by the Library Department and Purchasing Division.

The Purchasing Division recommends authorizing renewal of the contract with Baker & Taylor, Inc. at \$600,000.00 and Ingram Library Services at \$20,000.00 for the total renewal contract of \$620,000.00, based on estimated annual purchases.

Background/Discussion

These contracts are for the acquisition of library books, educational music CDs, Videos/DVDs and spoken word materials. Placing a percentage of the Library's material budget under contract facilitates the selection, ordering, receiving and invoicing processes for the majority of these materials. Both vendors offer a substantial list of titles, which provides broad coverage in various formats, including many full text review journals. Both vendors also offer a wide selection of popular and backlist titles.

Baker & Taylor, Inc. submitted a renewal quotation maintaining last year's prices. Ingram Library Services Inc. submitted a renewal quotation offering the same discount percentages for the Binding Type or Press Products, and slight price increases, an average of 16 cents, on four (4) out of eleven (11) items for Processing Components. Because Baker & Taylor, Inc.'s discounts are bigger than Ingram Library Services Inc., a much larger budget has been allocated to Baker & Taylor, Inc. for a substantial cost savings to the City. Both vendors' performance has been satisfactory and consistently meets City's specifications. Re-bidding may not result in lower pricing as this industry has not been stagnant in regards to pricing.

This term supply contract is valid through August 31, 2011 at \$620,000.00 annually.

Alternatives

Council may choose not to award this supply contract and new bids would be obtained.

Fiscal Impact

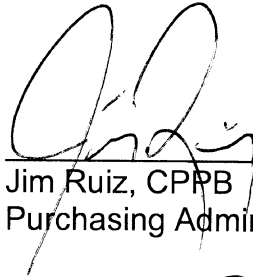
The total amount of \$620,000.00 is available in the Library's budget.

Coordinated With:

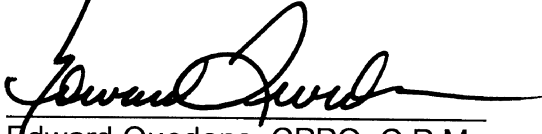
Library



Pamela Chavez,
Management Assistant II



Jim Ruiz, CPPB
Purchasing Administrator



Edward Quedens, CPPO, C.P.M.
Business Services Director



Bryan Raines,
Deputy City Manager

CITY OF MESA
RENEWAL RECOMMENDATION
LIBRARY BOOKS, EDUCATIONAL CDs, VIDEOS/DVDs
AND SPOKEN WORD MATERIALS
(MESA CONTRACT #2006125)
Contract Valid Through August 31, 2011

Baker & Taylor, Inc.
 Charlotte, NC

Ingram Library Services Inc.
 La Vergne, TN

Description	Annual Anticipated Expenditures
Library Books and Spoken Word Materials supplied by Baker & Taylor, Inc.	\$600,000.00
Library Books and Spoken Word Materials supplied Ingram Library Services Inc.	<u>\$20,000.00</u>
	TOTAL \$620,000.00