



City Council Report

Date: August 24, 2009
To: City Council
Through: Bryan Raines, Deputy City Manager
From: Edward Quedens, Business Services Director
Subject: Term Contract for Police Vehicle Maintenance and Repair Services for the Police Department (Contract #2009144)

Purpose and Recommendation

Council is requested to approve a Term Contract for Police Vehicle Maintenance and Repair Services as recommended. Proposal pricing was obtained and evaluated by Fleet Services and Police Department.

The Purchasing Division recommends awarding the contract to the highest scored proposals Five Star Ford (as the primary vendor) at 425,735.00 and Berge Ford (as the secondary vendor) at 141,911.00, based on estimated annual requirements and purchases, for the combined total award is \$567,646.00

Background/Discussion

This contract is to provide preventative maintenance and repair services for the City's Police vehicle fleet consisting of approximately 400 police patrol, undercover and administrative vehicles, of which approximately 204 vehicles operate on compressed natural gas. Fleet Services staff performs repairs on large diesel powered trucks and selected other vehicles in house, but lacks sufficient staffing and facilities to perform all vehicle maintenance activities. Accordingly, the Police Department's vehicles are generally repaired by an outside contractor.

The City's specifications established minimum qualifications and a multi-faceted scoring process by which the competing vendors were evaluated. The City invited 54 firms to submit proposals, with twelve vendors responding. Of these twelve, seven were dealerships and five were independent repair facilities.

During the evaluation process, the proposals submitted were graded on Contractor Qualifications and Pricing based on the bid specifications. Site visits were conducted at four of the top five submittals based on the qualifications and pricing scores. The sites visited were Berge Ford, Five Star Ford, Thompsons Automotive and Dave's Auto Clinic. The vendors were graded on the site visit for layout, cleanliness, size, location, storage, diagnostic equipment, pickup and delivery of equipment and turnaround time.

The recommended vendors, Five Star Ford and Berge Ford received the highest scores: 236 points and 229.25 points out of 250 possible, respectively.

Regarding the potential loss of tax dollars, the evaluation team concluded that although the City will lose approximately \$3,486.55 annually in sales tax revenue by awarding to a non-Mesa vendor, the City will save substantially (annual cost savings of approximately \$51,738.45) due to Five Star Ford's lower labor rate charges.

The initial term of this contract is three years with a two-year renewal possible. Any price increases are capped by the Producer Price Index (PPI).

Alternatives

Council may choose not to award this contract and new proposals will be obtained.

Fiscal Impact

The total amount of \$567,646.00 is available in Fleet Service's budget.

Coordinated With:

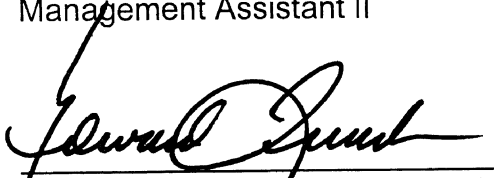
Fleet Services Department
Police Department



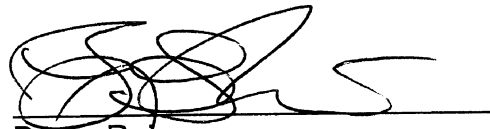
Pamela Chavez,
Management Assistant II



Jim Ruiz, CPPB
Purchasing Administrator



Edward Quedens, CPPO, C.P.M.
Business Services Director



Bryan Raines,
Deputy City Manager

**CITY OF MESA
AWARD RECOMMENDATION
POLICE VEHICLE MAINTENANCE AND REPAIR SERVICES
(REQUEST FOR PROPOSAL #2009144)**

**Five Star Ford - Primary
Scottsdale, AZ**

Description	Award Amount
Police Vehicle Maintenance and Repair Services per City specifications	\$425,735.00

**Berge Ford - Secondary
Mesa, AZ**

Description	Award Amount
Police Vehicle Maintenance and Repair Services per City specifications	\$141,911.00

TOTAL CONTRACT AWARD \$567,646.00
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June 2009 Proposal Results:

Criteria	Maximum Number of Points	Five Star Ford	Berge Ford	Dave's Auto Repair Clinic	Thompsons Automotive
Contractor Qualifications (includes Business Reputation, Stability, Experience, Mechanics Experience, Training, Certification and Administrative Support)	80	70	80	60	69
Facility Qualifications (includes Facility Layout, Cleanliness, Size, Location, Storage Layout [size, protection, and security], Major Diagnostic & Repair Equipment)	80	76	78	67	68
Proposal Price	90	90	71.25	73.71	62.87
Total Proposal Points	250	236	229.25	200.71	199.87