



# VOLUNTEER OPPORTUNITY

**Position Open:** November 9, 2005, closes: Ongoing  
**Position Title:** SPECIAL PROJECTS VOLUNTEER (INDIVIDUAL OR GROUP)  
**Department/Division:** Neighborhood Services  
**Worksite Address:** Multiple locations throughout Mesa  
**# Hours/Week:** Special projects usually last one day (4 - 6 hours), however, longer commitments are available.  
**Days of Work Week:** Both weekdays and weekends  
**Start/End Hours:** Varies

**Position Description:** Special projects often arise within Mesa's neighborhoods that require extra attention. Some residents are not physically able to maintain their yards, some need their houses painted, and many just need a little help removing years of accumulated treasures from their property. Special Project Volunteers perform a variety of physical activities of varying complexity that can be readily learned by on-the-job training. Special Projects include: painting homes, landscaping, and removing trash. Volunteers also complete community projects such as building trails, cleaning up parks and clearing vacant lots.

**Qualifications:** Both groups and individuals are welcome to volunteer. Volunteers must be at least 14 years old, however, younger children may volunteer depending on the project, and only when supervised by a parent or guardian. All participants must sign a liability waiver prior to performing any volunteer work. No prior experience is necessary.

**Special Requirements:** Attend a volunteer orientation.

**Application and Selection Process:** Human Resources reserves the right to close this position without prior notification. Please complete a Volunteer Application for yourself or the group that you represent. Applications will be reviewed and applicants may be selected for an interview. If you are invited to a testing process and might require reasonable accommodation to participate, please advise Human Resources at the time you are contacted.

**APPLY:** CITY OF MESA HUMAN RESOURCES  
20 E. MAIN STREET, SUITE 130  
MESA, ARIZONA 85201

**MAIL APPLICATIONS TO:**  
HUMAN RESOURCES  
P. O. BOX 1466  
MESA, AZ 85211-1466

**Website:** <http://www.mesaaz.gov/jobs>  
OFFICE (480) 644-2365

JOB HOTLINE (480) 644-2759  
OR 1-800-662-5053 Toll Free

**The City of Mesa respects, values,  
and welcomes diversity in our workforce.  
To this end, we encourage all interested people to apply.**