



VOLUNTEER OPPORTUNITY

Position Open: Friday, August 14, 2009 until sufficient applications received.
Position Title: ENVIRONMENTAL & SUSTAINABILITY PROGRAMS INTERN
Department/Division: Development Services - Environmental Programs
Worksite Address: 55 N. Center St.
Hours/Week: 8 - 20 hours per week
Days of Work Week: Monday - Thursday (Flexible)
Start/End Hours: 8:00 a.m. - 5:00 p.m. (Flexible)

Position Description: An Environmental & Sustainability Programs Intern will work with division staff to assist in the development of sustainable policy or programs such as water and energy demand management, green building, pollution prevention, and water quality; or to aid in technical duties associated with environmental programs such as air quality, storm water, and hazardous materials programs. Tasks may include: evaluating pollution prevention plans, research of other municipal sustainability practices, public education and outreach activities, modeling and evaluation of environmental programs, or defining and performing an inventory of current sustainability practices.

Distinguishing Features: *Interns may be eligible for college credit upon completion of the internship program. All internships are unpaid.* Interns are responsible for all personal expenses incurred during their internship. Interns are expected to obtain and complete the necessary forms to receive credit for their internship and are responsible for meeting any registration requirements from their college or university.

Qualifications: Interns must be a minimum of a third-year undergraduate student majoring in Environmental Programs, Sustainability, or a related field. Preferences will be given to students with career and academic interests in these areas. Qualified candidates must have a minimum grade point average of 2.5 upon start date.

Special Requirements: Must possess a valid Arizona Driver's License by start date. Should have a basic understanding of environmental issues related to air and water quality and hazardous materials, and the ability to prioritize work assignments and manage personal time in order to meet goals and requirements.

Application and Selection Process: Human Resources reserves the right to close this position without prior notification. Please complete the Volunteer Application available at Human Resources or from our website. Applications will be reviewed and individuals may be selected for an interview. If you are invited to a testing process and might require reasonable accommodation to participate, please advise Human Resources at the time you are contacted.

APPLY: CITY OF MESA HUMAN RESOURCES
MESA CITY PLAZA
20 E. MAIN STREET, SUITE 130
MESA, AZ 85201

MAIL APPLICATIONS TO:
CITY OF MESA HUMAN RESOURCES
P. O. BOX 1466
MESA, AZ 85211-1466

Website: www.mesaaz.gov/jobs
OFFICE (480) 644-2365

JOB HOTLINE (480) 644-2759
OR 1-800-662-5053 Toll Free

**The City of Mesa respects, values, and welcomes diversity in our workforce.
To this end, we encourage all interested people to apply.**