

ITEMS THAT SHOULD BE VISIBLY DISPLAYED IN THE MOBILE FOOD UNIT

Mobile Food Vendor License

- **Who needs it?** Any business, person(s), or individual who wishes to operate a mobile food unit (food truck, truck/trailer, etc.) within Mesa city limits. As required by MCC 5-5-4 (A)
- **Where to get it?** Apply online at <https://www.mesaaz.gov/Business-Development/Licensing/Mobile-Food-Vendor-License> or in person in the Licensing office at 55 North Center St, Mesa AZ 85201. Call 480-644-2316 for more information or assistance.

Maricopa County Permit to Operate

- **Who needs it?** Most businesses and vendors whose operations include food sales for immediate public consumption. As required by MCC 5-4-4 (D)(7)
- **Where to get it?** Maricopa County Environmental Services located at 1645 E. Roosevelt St., Phoenix AZ 85006. Call 602-506-6824 or visit <https://www.maricopa.gov/3977/Mobile-Food-Establishments> for more information.

AZ Transaction Privilege Tax License (TPT)

- **Who needs it?** Any business, person(s), or individual engaged in activities considered to be taxable by the City of Mesa and Arizona Department of Revenue (ADOR). Food sales for immediate consumption is considered to be taxable. As required by MCC 5-4-5(C)
- **Where to get it?** Apply online with ADOR at <https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license> or in person at 55 North Center St, Mesa AZ 85201 – windows 12 & 13. Call 602-255-3381 for more information or assistance.

ITEMS THAT SHOULD ALWAYS BE PRESENT WITH THE MOBILE FOOD UNIT

Driver's License (valid)

- Who needs it?** Any individual that wishes to physically operate a vehicle on any Arizona street or public right-of-way. As required by MCC 5-4-4 (A) and 5-4-4 (D)(4)
- Where to get it?** Visit the Arizona Department of Transportation Motor Vehicle Division online at <https://azdot.gov/mvd> or call 602-255-0072 for more information.

AZ Vehicle Registration

- Who needs it?** Any business, person(s), or individual that wishes to operate a vehicle on any Arizona street or public right-of-way. As required by MCC 5-4-4 (D)(6)
- Where to get it?** Visit the Arizona Department of Transportation Motor Vehicle Division online at <https://azdot.gov/mvd> or call 602-255-0072 for more information.
- Special Note:** The mobile food unit must have valid commercial registration. Any towing vehicle used in conjunction with the mobile food unit will only need to be registered as a personal vehicle.

Vehicle Insurance

- Who needs it?** Any business, person(s), or individual that wishes to operate a vehicle on any Arizona street or public right-of-way. As required by MCC 5-4-4 (D)
- Where to get it?** Contact your personal insurance company or any other third-party insurance company offering appropriate coverage for rates and quotes.
- Special Note:** This pertains to all mobile food units, trailers, and towing vehicles.

Annual Fire Inspection

- Who needs it?** All mobile food units equipped with cooking equipment or an applicant that produces smoke or grease-laden vapors. As required by MCC 5-5-4(C)
- Where to get it?** Any Arizona municipality's (city, town, county) fire department. You can schedule an appointment for inspection with the City of Mesa Fire Prevention department by calling 480-644-2622. Make sure to have your Mesa mobile food vendor application number handy.