

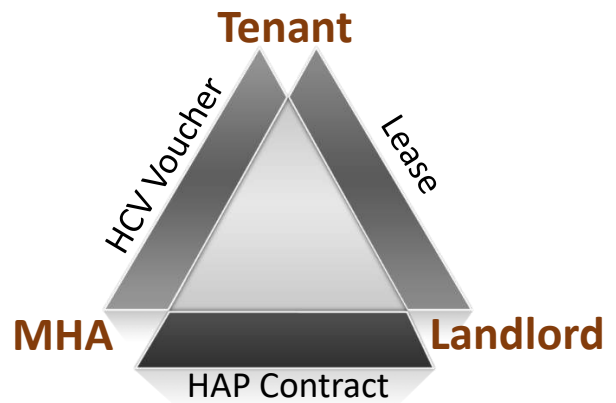
## Responsibilities within the Section 8 Housing Choice Voucher Program (HCV)

The HCV program is a three-way partnership between the Mesa Housing Authority (MHA), the family, and the owner or landlord of the housing unit.

### The Mesa Housing Authority's Responsibility

MHA must do the following:

- Review all applications to determine eligibility for the housing assistance program.
- Explain all rules of the program to the families.
- Approve the unit, the owner, and the tenancy.
- Make housing assistance payments (HAP) to the owner in a timely manner.
- Ensure that both the family and the unit continue to qualify under the program.
- Ensure that owners and families comply with the program rules.
- Provide families and owners with prompt, professional service.



### The Family's Responsibility

The family must do the following:

- Provide MHA with complete and accurate information.
- Find a place to live that is suitable for your family and qualifies for the program.
- Take responsibility for the care of your housing unit.
- Comply with the terms of your lease with the owner.
- Comply with the family obligations of your voucher.

### The Owner's Responsibility

The owner must:

- Screen families who apply for tenancy.
- Comply with fair housing laws and do not discriminate against any family.
- Maintain the housing unit by making necessary repairs in a timely manner.
- Comply with the terms of the HAP contract, an agreement the owner makes with MHA.
- Collect the rent due by the family and otherwise enforce the lease.