



CITY OF MESA
DEVELOPMENT SERVICES
PARK MODEL/RV COMPLIANCE REQUIREMENTS

PROJECT STREET ADDRESS: _____

PERMIT # _____

THIS CHECKLIST IS TO BE USED AS A GUIDE WHEN REVIEWING PLANS FOR PARK MODEL/RV COMPLIANCE. THESE COMMENTS CAN BE CUT AND PASTED INTO YOUR ELECTRONIC DOCUMENT REVIEW. **NOTE: THIS IS TO BE USED AS A GUIDE AND NOT AS A COMPLETE COMPREHENSIVE LIST. ADDITIONAL ITEMS THAT ARE NOT INCLUDED ON THIS LIST MAY BE IDENTIFIED DURING THE REVIEW PROCESS.**

General:

- _____ 1. If any sheets are sealed by an Arizona Registrant, the seal and signature must be legible, current and include the registrant's expiration date.
- _____ 2. Provide park approval or Homeowners Association approval. Approval is required prior to issuance of City Permit.
- _____ 3. Flood Plain Certification from Maricopa County Flood Control District is required for properties located within a designated flood zone.

Site Plan:

- _____ 4. Provide a fully dimensioned site plan. Include all existing structures with their specific use identified (RV, park model, awnings, sheds etc.). Include lot dimensions, setback dimensions from all existing structures to all property lines, location of electrical pedestal with dimensions to structures. Include dimensions from shed to park model.
- _____ 5. Provide make, model, year and size of park model.
- _____ 6. Identify locations of any a/c units, electrical pedestal and L/P tanks.
- _____ 7. Clearly label and dimension the required parking space. A minimum of 1 space measuring 9' X 18' is required. Also identify driveway location and materials. Paved parking is required in RV parks and subdivisions.
- _____ 9. Provide the size and ICC report number for the awning (not required if awning is R & R).

Shed:

- _____ 10. Provide the dimensions of the existing shed.
- _____ 11. Provide a floor plan of the shed. Include any electrical and/or plumbing installed.
- _____ 12. Identify if shed is prefabricated or conventionally framed. If conventionally framed, include a framing plan of how the shed is constructed.

_____ 13. Identify if the shed is under the awning or if it is freestanding.

_____ 14. If there is a sub-panel, identify the location.

Other Requirements:

_____ 15. If there is an existing Arizona room, provide complete construction drawings identifying how it is built. Include a floor plan with window and door locations, sizes etc. See Arizona room checklist for additional information needed for submittal.