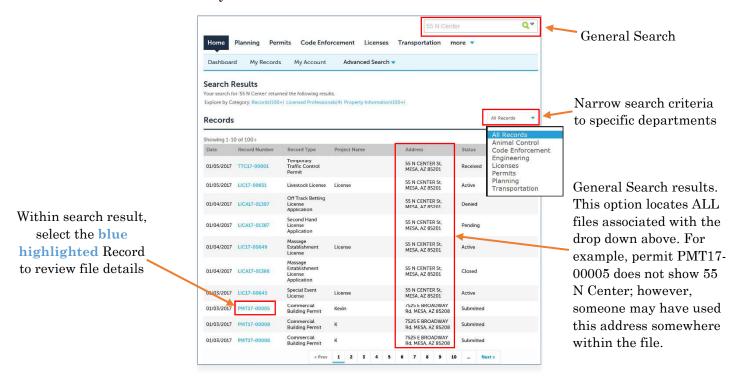


## DIMES Logged in Search

DIMES offers a vast array of search engine functions. To assist with basic system navigation, please review the following information to help minimize any concerns and guide you through searching Mesa's existing public files. Please reference "Mesa DIMES Citizens Access Program" handout on logging into DIMES before processing through this training guide sheet.

## GENERAL SEARCH

The general search function provides numerous advantages. It searches any stored files, such as: current and past permits, physical addresses, property owners, etc. This feature can be accessed from any screen.



<u>ADVANCED SEARCH</u> – This function refines search parameters to helps narrow results. This feature is only available from the Home and Dashboard screens

