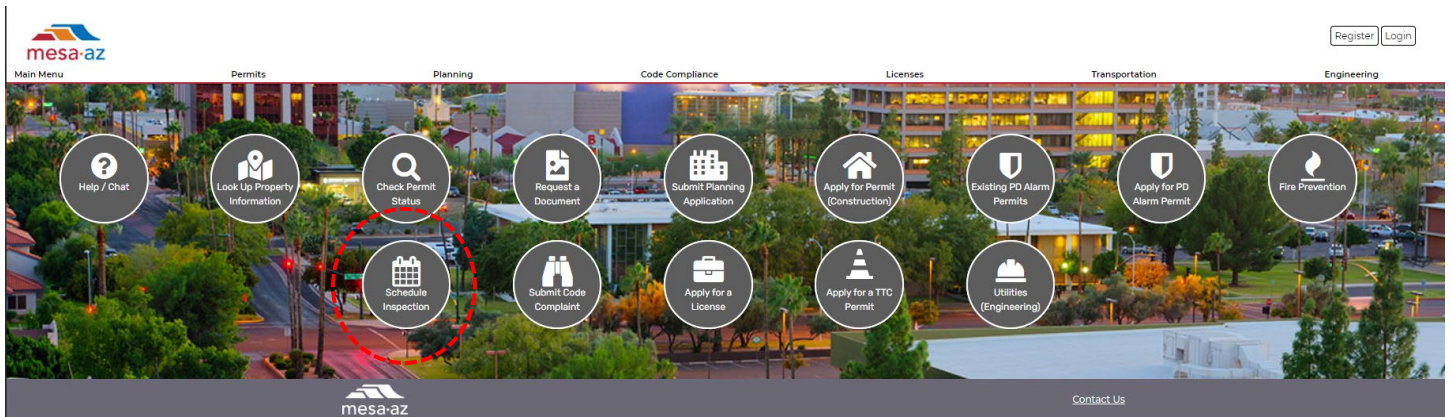


# DIMES INSTRUCTIONS: SCHEDULE AN INSPECTION

CITY OF MESA  
DEVELOPMENT SERVICES DEPARTMENT



NAVIGATE TO DIMES WEBPAGE: [HTTPS://ACA-PROD.ACCELA.COM/MESA/DEFAULT.ASPX](https://aca-prod.accela.com/mesa/default.aspx)

## CLICK TO [SCHEDULE AN INSPECTION ONLINE THROUGH DIMES](#)

- 1) Click "Schedule Inspection" from [DIMES](#) Dashboard
- 2) Login to DIMES
- 3) On the Dashboard Page, Under Permits, Click Blue Hyperlink to the Permit:

<input type="checkbox"/>	Date	Record Number	Status
<input type="checkbox"/>	08/31/2017	<a href="#">PMT17-03183</a>	Issued

- 4) The Permit will Populate, Click blue arrow beside 'Record Info':

**Record PMT17-03183:**  
**Commercial Permit**  
**Record Status: Issued**

[Record Info](#) | [Payments](#) | [Conditions](#) 2

**!** A notice was added to this record on 10/06/2017.  
Condition: Fire Inspection Req Severity: Notice  
Total Conditions: 2 (Notice: 2, Met: 1)

- 5) Select 'Inspections':

- Record Info
- Record Details
- Processing Status
- Related Records
- Attachments
- Inspections**
- Valuation Calculator

- 6) Click the blue hyperlink 'Schedule or Request an Inspection' then select the inspection:

**Record PMT17-03183:**  
**Commercial Permit**  
**Record Status: Issued**

[Record Info](#) | [Payments](#) | [Conditions](#) 2

**!** A notice was added to this record on 10/06/2017.  
Condition: Fire Inspection Req Severity: Notice  
Total Conditions: 2 (Notice: 2, Met: 1)

**Inspections**

You may schedule inspections after your permit has been approved and issued.  
After requesting a fire inspection, a Mesa inspector will be calling you to confirm

Upcoming  
[Schedule or Request an Inspection](#)

You have not added any inspections.  
Click here to view our details or requirements.

### Schedule an Inspection

After you request a Fire Inspection it is PENDING until a Mesa Inspector contacts you date and time of the inspection.

#### Available Inspection Types (92)

Show optional inspections

- Zoning Final (optional)
- NPP Fence Inspection (optional)
- Zoning - Monitor Inspection (optional)
- Zoning - Preliminary Inspection (optional)

## SCHEDULE AN INSPECTION VIA TEXT

### TEXT (SMS)

To schedule, reschedule or cancel an inspection by text, send a text message to 480-644-2428.

In the message, enter only the inspection type (**S** = Schedule; **RS** = Reschedule; **C** = Cancel), **permit number**, three-digit **inspection code** (see table on page 3), and **inspection date** in one of the following formats.

To schedule:

**S PMT22-XXXXX 105 06/08/2022**

To reschedule (original scheduled date and the rescheduled date is required):

**RS PMT22-XXXXX 105 06/08/2022 06/14/2022**

To cancel:

**C PMT22-XXXXX 105 06/08/2022**

## SCHEDULE AN INSPECTION VIA AUTOMATED PHONE SYSTEM / INTEGRATED VOICE RESPONSE SYSTEM (IVR)

**CALL 480-644-2428**

**CHOOSE:** 1 - ENGLISH  
2 - SPANISH

**ENTER PERMIT NUMBER, PRESS 1 TO CONFIRM**

**CHOOSE:** 1 TO SCHEDULE AN INSPECTION  
2 TO RESCHEDULE AN INSPECTION  
3 TO CANCEL AN INSPECTION

**CHOOSE:** 1 TO ENTER 3 DIGIT CODE FROM THE TABLE OF INSPECTION CODES  
2 TO HEAR LIST OF ALL INSPECTION TYPES

Automated phone system for scheduling is available 24 hours a day. Inspections will be scheduled for the next business day (Mon-Fri).

### REMINDER!!

A PERMIT BECOMES VOID IF NO WORK & INSPECTION(S) HAVE BEEN CONDUCTED WITHIN 180 DAYS. FEES APPLY TO REACTIVATE PERMIT(S). UTILITY METER SET AFTER FINAL INSPECTION (480) 644-2221.

**Inspection Codes On The Next Page**

## CITY OF MESA INSPECTION CODES FOR TEXT AND IVR SCHEDULING

PRE-SLAB	FOOTING	FRAMING & ROUGH-IN	FIRE	FINAL	MOBILE HOME	MISC.
COPPER U/F <b>205</b>	FOOTING <b>105</b>	STRAP & SHEAR <b>305</b>	FIRE U/G <b>605</b>	BUILDING FINAL <b>405</b>	RV COMPLIANCE <b>505</b>	POOL PRE-GUNITE <b>705</b>
PLUMBING U/G <b>210</b>	BUILDING SETBACKS <b>110</b>	FRAME <b>310</b>	FIRE OVERHEAD <b>610</b>	PLUMBING FINAL <b>410</b>	MOBILE HOME SET <b>510</b>	POOL BARRIER <b>710</b>
SEWER LINE <b>215</b>	UFER GROUND <b>115</b>	PLUMBING R/I <b>315</b>	FIRE ALARM <b>615</b>	ELECTRICAL FINAL <b>415</b>	MOBILE HOME SKIRT <b>515</b>	POOL FINAL <b>715</b>
WATER LINE <b>220</b>	STEM WALL <b>120</b>	ELECTRICAL R/I <b>320</b>	GATE TEST <b>620</b>	MECHANICAL FINAL <b>420</b>	MOBILE HOME FINAL <b>520</b>	ENGINEERING FINAL <b>820</b>
BASEMENT U/G <b>225</b>	PRE-SLAB FOOTING <b>125</b>	MECHANICAL R/I <b>325</b>	HOOD TEST <b>625</b>	GAS PIPE FINAL <b>425</b>	AWNING <b>525</b>	ZONING TEMP FENCE <b>20</b>
ELECTRICAL U/G <b>230</b>	BASEMENT FOOTING <b>130</b>	GAS R/I <b>330</b>	FIRE FINAL <b>630</b>	CERTIFICATE OF OCCUPANCY <b>430</b>	RV SET & FINAL <b>530</b>	ZONING FINAL <b>10</b>
GAS U/G <b>235</b>	BASEMENT WALL <b>135</b>	GAS PRESSURE <b>335</b>		TEMP ELECTRIC <b>435</b>	AZ ROOM FINAL <b>535</b>	
	MASONRY GROUT <b>140</b>	ABOVE CEILING <b>340</b>		TEMPORARY C OF O <b>440</b>		
		DRYWALL SHEAR <b>345</b>		CERTIFICATE OF COMPLETION <b>445</b>		
		DRYWALL FIRE ASSEMBLY <b>350</b>		ENERGY FINAL <b>455</b>		
		FLAT ROOF <b>355</b>		SIGN FINAL <b>460</b>		
		INSULATION <b>360</b>				