

# MyNavia Smartphone App



The MyNavia smartphone app is a mobile platform that allows you to manage and utilize your benefits from the palm of their hand! Available for iPhone and Android devices, the MyNavia app is a free-to-download and free-to-use tool for any Navia participant with an active Flexible Spending Account (FSA) or Health Reimbursement Arrangement (HRA).



The MyNavia app features easy-to-use tools that allow you to readily access and stay connected to their benefit. With access to real-time account balances, tutorial videos, account alerts and claim submission, utilizing the benefit has never been easier!

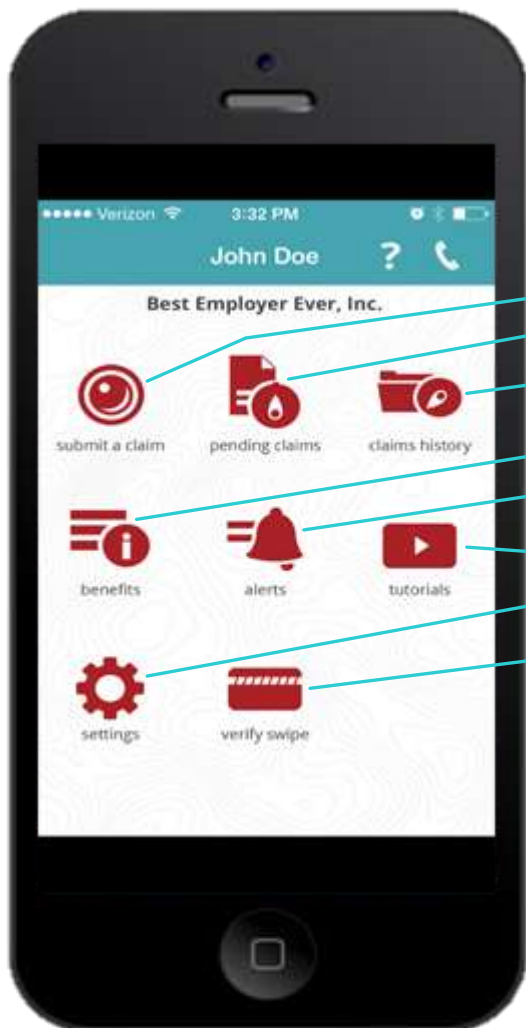
The MyNavia App was designed to be the easiest and fastest way to submit claims or supporting documentation for debit card charges. Once your account is linked to the MyNavia App and the registration process is complete, the process is as simple as taking a picture of your documentation, entering the claim information and submitting! Once the submission is complete it will be sent directly to Navia's secured server and a claim representative will review and process the submission within 2 business days.

## Download the App & Register Online

- Step 1: Search for "MyNavia" on Google Play or Apple Store and download the App
- Step 2: Register on [www.naviabenefits.com](http://www.naviabenefits.com) to obtain a username and password. Enter your username and password on the mobile app.
- Step 3: Select one of the options to obtain your identification code for the App.
- Step 4: Enter your identification code and create a 6-digit PIN to access the App. This PIN will be your unique identifier to give you secure access to the App.

## How to submit a claim

- Step 1: Select the "submit a claim" icon
- Step 2: Enter the details of the claims
- Step 3: Take a photo or upload a file of the documentation
- Step 4: Select "Submit"



Submit claim using your smartphone's camera

View pending claim activity

View account history

View account balances in real-time

Receive claim tracking alerts

Watch tutorial videos

Update personal info & manage app settings

Submit documentation to verify debit card charges

## How to substantiate debit card charges

- Step 1: Select the "verify swipe" icon
- Step 2: Select the charge that needs to be substantiated
- Step 3: Take a photo or upload a file of the documentation
- Step 4: Select "Submit"