



Fees and Charges Report

Date: March 23, 2023

To: Audit, Finance, and Enterprise Committee

Through: Scott Butler, Assistant City Manager

From: Mary Cameli, Fire Chief
Tara Acuña, Deputy Director

Subject: Mesa Fire & Medical Department Update to Schedule of Fees and Charges, Citywide

Purpose and Recommendation

The purpose of this report is to recommend changes to the Mesa Fire and Medical Department's (MFMD) Schedule of Fees and Charges. After reviewing the current fee schedule, MFMD has identified modifications to the schedule to ensure cost recovery for the service provided.

Background Discussion

- MFMD is no longer providing the service for underground fuel tank removal. The fee is no longer applicable and should be removed. The service is now handled by ADEQ.
- Due to the cost to respond to alarm calls, MFMD is recommending modifying the fee schedule to include costs related to responding to false alarms. The recommended fee for the response is as follows:
 - First occurrence in year: \$0
 - Second occurrence: \$100
 - Third occurrence and beyond: \$200 each

This fee is comparable to those of Phoenix, Scottsdale, and other cities and towns in the valley. Additionally, it mirrors that of the Police Department's Panic and/or Hold-Up False Alarm Assessment fee structure.

- MFMD is recommending a new fee for the sale of fireworks that will be charged in addition to the Special Event Permit fee. This fee is comparable to those of Phoenix, Scottsdale, and other cities and towns in the valley.
 - For tents that sell fireworks, the department is recommending an additional fee of \$250 per tent in addition to the Special Event Permit fee outlined in the Schedule. The fee will cover costs of fire inspectors to inspect firework inventory, storage container, and other items specific to sales.

Alternatives

Mesa Fire and Medical Prevention Division attempts to recover all costs by revenue. If the fees are not increased, the cost recovery will be reduced.

Fiscal Impact

Total estimated new revenue based on the added fees/charges is \$16,000 annually.

- False alarm response fee: \$6,000
- Tent with firework sale: \$10,000

Coordinated With

These fees and charges are being recommended in coordination between MFMD and the Office of Management and Budget.

Fees & Charges Schedule – Key

Heading Configuration

<u>Schedule of Fees & Charges</u>
Department
Contact Information
HEADING 1
HEADING 2
<i>Heading 3</i>
Description of Fee
Description of Fee 2

Font Indications

Font	Font Indications
Regular Font	Existing fee or language
Strikethrough	Fee or language will be deleted from the Fee Schedule
BOLD CAPS	Language is being added to Fee Schedule
Bold	New or increased Fee Amount

Schedule of Fees & Charges

Exhibit A – Fire and Medical

Department: Fire and Medical

Description of Service	Current Fee Range	Proposed Fee Range	Unit	Revenue Source Code	Total Fiscal Impact	Notes
<i>Special Events Permit</i>						
Carnivals, Tents, Temporary Structures , Trade Shows, etc.	\$150.00		Per request received more greater than 14 days prior to event			Added temporary structures; Clarified language in unit description
	\$300.00		Per request received less than 14 days prior to event			Clarified language in unit description
	\$40.00		Each additional tent or temporary structure			
Tent with Firework Sale An additional fee of \$250 shall be applied for temporary sale of legal fireworks when conducted outside of a structure that requires in frequency inspection under the Mesa Fire Code.	n/a	\$250	Per tent	4205	\$10,000	This is a new charge for tents that sell fireworks to account for the Inspector's time to inspect the tent. The amount of the fee is comparable to surrounding cities charges.
Pyrotechnics & fireworks display	\$250		Per request			Change to "pyrotechnics and firework display"
Underground fuel tank removal	\$150.00		Per request	4205		Remove, this is now handled by ADEQ
False Alarm Response						
First Occurrence		\$0	Occurrence	4206		
Second Occurrence		\$100	Occurrence	4206	\$4,000	
Third Occurrence and beyond		\$200	Per Occurrence	4206	\$2,000	

Estimated Total Annual Fiscal Impact: **\$16,000**