



## Fees and Charges Report

**Date:** March 23, 2023

**To:** Audit, Finance & Enterprise Committee

**Through:** Scott Butler, Deputy City Manager

**From:** John Tatz, Presiding City Magistrate  
Shawn Haught, Court Administrator

**Subject:** Municipal Court Update to Schedule of Fees and Charges, Citywide

### Purpose and Recommendation

The purpose of this report is to recommend an increase of three dollars (\$3.00) to the Court Construction Fee, resulting in a fee amount of \$34.50 per filing effective July 1, 2023. The Court Construction Fee helps pay the debt service associated with the construction of the Mesa Municipal Court facility.

### Background and Discussion

A Court Construction Fee of fifteen dollars (\$15.00) was established by Ordinance 4416 in 2005 for the purpose of offsetting costs associated with the construction, debt service, furniture, fixtures and equipment of a new Mesa Municipal Court facility. The ordinance was revised in November 2006 by Ordinance 4621 increasing the fee to \$16.50.

Ordinance 4621 states that “this fee shall be increased July 1, 2008, and every third year thereafter in the amount of three dollars (\$3.00), and shall be discontinued upon retirement of debt associated with construction of the new court facility.”

The current fee amount is \$31.50, made effective July 1, 2020.

### Alternatives

The increase is outlined in City ordinance, therefore, any alternatives to implementation of the prescribed \$3.00 scheduled increase would require a revision of the existing ordinance.

**Fiscal Impact**

Increasing the Court Construction Fee will ensure compliance with the existing ordinance and continue to reduce the debt service obligation associated with the construction of the Mesa Municipal Court. The fee increase is anticipated to increase revenues by \$75,000.

**Coordinated With**

The Municipal Court coordinated with the City Attorney's Office and the Office of Management and Budget for this report.

## Fees & Charges Schedule – Key

### Heading Configuration

<b><u>Schedule of Fees &amp; Charges</u></b>
<b>Department</b>
Contact Information
<b>HEADING 1</b>
HEADING 2
<i>Heading 3</i>
Description of Fee
Description of Fee 2

### Font Indications

Font	Font Indications
Regular Font	Existing fee or language
<del>Strikethrough</del>	Fee or language will be deleted from the Fee Schedule
<b>BOLD CAPS</b>	Language is being added to Fee Schedule
<b>Bold</b>	New or increased Fee Amount

**Schedule of Fees & Charges**

**Exhibit A**

**Department: Municipal Court**

Description of Service	Current Fee Range	Proposed Fee Range	Unit	Revenue Source Code	Total Fiscal Impact	Notes
Court Construction Fee: (Note: per Ordinance 4621, fee is increased every three years. Fee set at <del>\$31.50</del> <b>\$34.50</b> effective <del>7/1/2020</del> <b>7/1/2023</b> .)	<del>\$31.50</del>	<b>\$34.50</b>	Per case	1413-4401	\$75,000	Automatic per Ordinance

**Estimated Total Annual Fiscal Impact: \$75,000**