



Mesa Fire and Medical Department/Fire Prevention Division

Outdoor Assembly Event Guidance

Outdoor assembly events (special events) shall comply with the current City of Mesa Fire Code requirements for minimum safety. These are key sections (not all inclusive) of the code for direct referral. For further guidance contact the Fire Prevention Division at 480-644-2622 or fireprevention@mesaaz.gov

3106.2.1 Approval required.

Outdoor assembly events shall be approved by the fire code official.

3106.2.3 Access.

An approved means of fire apparatus access shall be provided.

3106.2.3.1 Fire service features.

Unobstructed access to fire hydrants, drafting sources and other fire protection features shall be maintained at all times.

3106.3 Occupancy and means of egress.

The number and location of emergency egress and escape routes shall be approved by the fire code official. *Please note that this includes areas within temporary fencing. Main entry and egress gates must be identified as well as "emergency only" egress points within the perimeter.*

3106.3.1 Occupant load.

The fire code official shall establish a maximum occupant load for the event site. *This is especially true within fenced perimeters.*

3106.3.2 Maintenance of emergency egress and escape routes.

Emergency egress and escape routes shall be maintained at all times.



3106.4.4 Portable fire extinguishers.

Approved portable fire extinguishers complying with Section 906 shall be provided and placed in locations approved by the fire code official.

3106.4.5 Smoking.

Smoking shall be permitted only in designated areas. Other areas shall have approved "No Smoking" signs conspicuously posted and maintained in accordance with Section 310.

3106.5 Cooking appliances or devices.

Outdoor assembly events with concession stands or booths using cooking appliances or devices shall comply with Sections 3106.5.1 through 3106.5.3.

Included in this section includes type of appliance, cooking fuel, prohibition of cooking in tents, and other safety precautions.

3106.5.3 Liquefied petroleum gas (LP-gas).

The use of liquefied petroleum gas (LP-gas) shall be in accordance with Chapter 61.

3106.6 Electrical equipment and wiring.

Outdoor assembly events with concession stands or booths using electrical equipment and temporary wiring for electrical power or lighting shall comply with applicable sections within the fire code.

3106.6.1 Outdoor use.

Electrical equipment and wiring shall be listed and labeled for outdoor use.

3106.6.2 Generators.

Generators shall be installed not less than 10 feet (3048 mm) from combustible materials, and shall be isolated from the public by physical guard, fence, or enclosure installed not less than 3 feet (914 mm) away from the internal combustion power source.

3106.6.3 Portable fire extinguishers.

Each generator shall be provided with an approved portable fire extinguisher complying with Section 906.



LARGE SPECIAL EVENTS AND THE FIRE CODE

These are key fire code sections and are not all inclusive when large events are planned.

3106.4.1 Public safety plan for gatherings.

A public safety plan shall be prepared where required by Section 403.12.2. The public safety plan shall be submitted to the fire code official with the application for an operational permit as required by Section 3106.2.2.

Note: at a minimum, this is what is submitted with your application including a site plan.

3106.4.2 Weather monitoring person.

Where required by the fire code official, the event operator or agent shall designate one qualified individual to continuously monitor local weather reports, forecasts, and conditions. Said person shall be responsible for initiating weather-related event mitigation activities, ordering the suspension or cancellation of the outdoor assembly event, and issuing the evacuation signal in accordance with the approved public safety plan.

3106.4.3 Crowd managers.

Where events involve a gathering of more than 1,000 people, trained crowd managers shall be provided in accordance with Section 403.12.3.