



Mesa Fire and Medical Department

Fire Prevention Division

An Internationally Accredited Fire Department



Dear Third Party Contractors,

On February 10, 2020, Mesa Fire & Medical adopted a web-based solution called ComplianceCenter™ from BuildingReports® (www.buildingreports.com) based on its ability for paperless compliance oversight, ease of communication and “no-fee” structure for all stakeholders (**ComplianceCenter was a free public service for Building Owners, Service Companies and Fire Code Officials**).

Compliance Center and its services have been assumed by Inspection Reports Online (IROL). Continued use of IROL is to be fee based rather than at no charge. For that reason, Mesa Fire and Medical Fire Prevention Division will cease the requirement for you to post deficiencies there as of Sunday, 6/4/2023.

Beginning on Monday, 6/5/2023 deficiency reports for City of Mesa addresses with fire protection systems that you service will be required to be submitted to the City of Mesa DIMES portal. The DIMES portal is live now if you would like to begin using prior to the required date.

<https://www.mesaaz.gov/business/development-services/general-dimes-help>

This will allow us to continue a “no cost to contractor” model to submit the required deficiency reports as per the current Mesa Fire Code sections listed below:

All fire and life safety test and inspection records are required to be filed via ComplianceCenter as per Item 108.3 and 901.7 of the adopted International Fire Code 2018 edition:

108.3 Recordkeeping: “Records shall be made available for inspection by the fire code official, and a copy of the *records shall be provided to the fire code official* upon request. The fire code official is authorized to prescribe the form and format of such recordkeeping. The fire code official is authorized to require that certain required records be filed with the fire code official”

Recordkeeping of testing, inspections, servicing and other operations and maintenance are critical to the successful application of this code. Proper and consistent recordkeeping will increase the safety to both building occupants and fire fighters. This section also makes it clear that records must be provided to the fire code official upon request and maintained for a period of not less than 3 years unless a different time interval is specified in the code or a referenced standard. Also, the fire code official is authorized to prescribe the form and format of such records. Mesa Fire Prevention inspection staff follow up with building owners and operators reference your deficiency reports to insure compliance with the fire code is achieved by engaging with your company to effect necessary maintenance and repairs.

901.7 Systems out of service: “Where a required fire protection system is out of service, the fire department and the fire code official shall be *notified immediately* and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service.”

Fire Prevention
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If your customer's buildings have deficiencies in any of the following fire protection systems in place, the test and inspection compliance deficiency reports for these systems are to be filed using the above method:

- Fire Alarm System(s) Annual
- Fire Pump(s) Annual
- Fire Hydrant(s) Annual
- Fire Extinguisher Inspection Annual
- Fire Doors, Dampers, Opening Protectives Annual
- Commercial Kitchen Hood Cleaning
-per IFC 2018 607.3.3.1
- Commercial Kitchen Fire Suppression System
-biannually
- Emergency Exit Lighting System(s) Annual
- Sprinkler Wet System(s) Annual
- Sprinkler Dry System(s) Annual
- Sprinkler Backflow Preventers Annual
- Spray Booth Suppression System Annual
- Powder Coating Suppression System Annual
- Mixing Room Fire Suppression System Annual
- Clean Agent Fire Suppression System Annual

Please note that your customers are not receiving a copy of this letter. As their service provider, your company is responsible for submitting all compliance documentation into the City of Mesa DIMES portal. Thank you for helping us improve fire prevention while reducing operating costs for taxpayers and contractors. Don't hesitate to contact the Fire Prevention division at 480-644-2622 with any questions.

Sincerely,

Shawn Alexander
Deputy Chief/Fire Marshal
Mesa Fire and Medical Department
Fire Prevention

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