

Lead Based Paint Pre-Job Submittal Review of Content Form

Project Information

Project Name: _____
 Project Number: _____
 Location/ Address: _____

General Contractor Information

Company: _____
 Point of Contact: _____ Phone: _____

Abatement Contractor Information

Company: _____
 Point of Contact: _____ Phone: _____

Oversight Consultant or City of Mesa Personnel Only

Plan Reviewed By: _____ Phone: _____
 Date of Review: _____ Status: Approved Not Approved

Instructions:

Where a checklist item is Not Applicable (NA) to the project and that option is provided on this checklist, the Abatement Contractor should indicate it is not applicable and provide reason why that is the case in the submittal.

See "Comments" section following the checklist for details on items marked "No".

Tab 1 - Licenses, Certifications, & Statements

	Yes	No	NA
Arizona Registrar of Contractor License for lead remediation/abatement or equivalent.	<input type="checkbox"/>	<input type="checkbox"/>	
Provide a copy of the certificate of liability insurance form demonstrating a minimum amount of \$3 million per occurrence/\$5 million aggregate Commercial General Liability insurance, including Contractual Liability, and Environmental Pollution Liability insurance with the same limits.	<input type="checkbox"/>	<input type="checkbox"/>	
Provide a copy of the USEPA lead abatement certified firm certificate with certification number and expiration date.	<input type="checkbox"/>	<input type="checkbox"/>	
Provide a certification signed by an officer of the company stating that the Abatement Contractor has prior experience on LBP abatement projects similar in nature and extent and is capable of performing the abatement in a satisfactory manner.	<input type="checkbox"/>	<input type="checkbox"/>	
Provide a certification signed by an officer of the company stating that the Contractor's full-time onsite certified supervisor:			
• Meets the Competent Person requirements as defined in 29 CFR 1926.62(b).	<input type="checkbox"/>	<input type="checkbox"/>	
• Has been trained by an accredited training program and certified by the USEPA pursuant to 40 CFR 745.226 to supervise and conduct lead abatement, and to prepare occupant protection plans and abatement reports.	<input type="checkbox"/>	<input type="checkbox"/>	
• Has been trained in the requirements for shipping hazardous materials including preparing shipping papers, package marking, labeling, and transport vehicle placarding applicable to the shipment and transportation of those hazardous materials pursuant to 49 CFR 172.	<input type="checkbox"/>	<input type="checkbox"/>	
• Has experience in administration and supervision of LBP abatement projects, including work practices, protective measures for building and personnel, disposal procedures, etc.	<input type="checkbox"/>	<input type="checkbox"/>	
• Has had a minimum of 2 years on-the-job experience.	<input type="checkbox"/>	<input type="checkbox"/>	

Tab 2 - Personnel & Schedule

	Yes	No	NA
Provide a list of emergency telephone numbers including numbers of the local hospital, emergency squad, police and fire departments (i.e. 911); General Contractor; Abatement Contractor; Abatement Contractor's contractor/supervisor (24-hour number); the Oversight Consultant (24-hour number); and City contact (24-hour number). List shall be posted at the facility near the entrance to the regulated area.	<input type="checkbox"/>	<input type="checkbox"/>	
Submit a list of all personnel who will be conducting abatement activities and included a copy each employee's most recent (within three years 3 years for courses offering test and hands-on assessment or 5 years for courses offering proficiency testing) certified lead abatement worker and supervisor certificates of completion from a USEPA accredited training course.	<input type="checkbox"/>	<input type="checkbox"/>	
Provide a detailed abatement schedule that specifies the number of full-time staff that will be provided for the project daily, project mobilization, pre-abatement site preparation, abatement, preliminary and final decontamination and clearance, post-abatement activities (i.e. containment removal, site restoration, demobilization).	<input type="checkbox"/>	<input type="checkbox"/>	

Tab 3 – Abatement Work Procedures

	Yes	No	NA
Provide a map illustrating the following:			
<ul style="list-style-type: none"> • Location of all LBP components, surfaces, and soils to be abated. • Regulated area(s). • Decontamination areas. • Areas requiring critical barriers. • Location and number of air filtration devices. • Area(s) where air from filtration devices will be exhausted to the outside ambient air. • Area(s) where make-up air will be supplied. • Location of utilities to be used as part of the abatement activities (power supply, water supply, drains, etc.). • Eating, smoking, and washroom areas to be provided to workers. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Describe the construction of the regulated area(s) and decontamination area(s) and provide the dimensions of these areas.	<input type="checkbox"/>	<input type="checkbox"/>	
Provide negative air calculations and the amount of air filtration equipment determined to be needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Describe the abatement methods to be used for each LBP containing component or surfacing, including non-disturbance methods; engineering controls to be used to minimize the creation of lead dust emissions; and engineering controls to address employee exposure to lead below the permissible exposure limit to the extent that such controls are feasible [29 CFR 1926.62(e)].	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide a list of equipment and materials to be used in performing abatement activities including, but not limited to, the following:			
<ul style="list-style-type: none"> • Respirators and cartridges. • Protective clothing. • Signs and labels. • Air filtration and pressure monitoring devices.* • HEPA vacuums or other HEPA systems.* • Encapsulates (provide MSDSs). • Chemicals and associated MSDSs. • Sprayers and misters.* • Water filtration systems.* 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Tab 3 – Abatement Work Procedures	Yes	No	NA
<ul style="list-style-type: none"> Mechanical tools equipped with associated engineering control devices (electric tools must be GFI protected and double insulated). Hand tools (scrapers, utility knives, etc.). Containment and waste containment materials (e.g. polyethylene sheeting or waste bags, 55-gallon drums, etc.).* Waste transport (trucks, roll-off bins, etc.). Elevating equipment (e.g. scaffolding, lifts, ladders, etc.; ladders shall be constructed of wood or fiberglass). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NOTE: (*) include brand names, models, capacities, performance characteristics, and other pertinent information			
Provide a list of all subcontractors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tab 4 - Material & Waste Management	Yes	No	NA
Description of housekeeping procedures including:			
<ul style="list-style-type: none"> Storage of materials used for abatement to prevent damage or contamination. Daily cleanup procedures for areas within the regulated area(s). Cleanup procedures for areas outside the regulated area(s). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide method for conducting a waste determination and results if a representative sample has already been collected and analyzed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide the name, address, phone number and permit numbers of all waste disposal facilities that will receive waste from the abatement process including:			
<ul style="list-style-type: none"> Hazardous waste facilities for RCRA regulated waste, USEPA identification number, and TSDF permit number (where applicable). Non-hazardous LBP waste streams. Non-hazardous waste streams otherwise generated during abatement activities. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NOTE: Scrap recycling facilities must provide the City of Mesa with a Certificate of Destruction and method of disposal for all components containing lead based paint.			
Description of housekeeping procedures including:			
<ul style="list-style-type: none"> Storage of materials used for abatement to prevent damage or contamination. Daily cleanup procedures for areas within the regulated area(s). Cleanup procedures for areas outside the regulated area(s). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spill prevention and response procedures.	<input type="checkbox"/>	<input type="checkbox"/>	

Tab 5 - OSHA Required Documentation	Yes	No	NA
Provide a signed certification that the Abatement Contractor has developed and implemented the following:			
<ul style="list-style-type: none"> An exposure assessment in accordance with 29 CFR 1926.62(d). A respiratory protection program in accordance with 29 CFR 1926.62(f)(2). A medical surveillance program in accordance with paragraphs 29 CFR 1926.62(j)(2), biological monitoring; 1926.62(j)(3), medical examinations and consultations; and, 29 CFR 1926.62(k), medical removal protection. A hazard communication program in accordance with 29 CFR 1926.62(l) and 29 CFR 1910.1200 as referenced. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tab 6 - USEPA Required Documentation

Yes No NA

Provide a signed certification that the Abatement Contractor has developed and implemented the following:

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| <ul style="list-style-type: none">• A statement that the facility does not meet the definition of target housing or a child-occupied facility, where not applicable; or provide both items below.
OR, both of the items below | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <ul style="list-style-type: none">• Documentation that a notification was received by USEPA at least 5 business days before the start date of any lead-based paint abatement activities pursuant to 40 CFR 745.227(e)(4)(i). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <ul style="list-style-type: none">• A written occupant protection plan prepared by a USEPA certified supervisor or project designer pursuant to 40 CFR 745.227(e)(5). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments (Oversight Consultant or City of Mesa Personnel Only**):**