



Real Estate Services ABANDONMENT APPLICATION

To apply for an abandonment, the following items must be submitted, please note that incomplete submittals will not be processed:

1. This completed application,
2. An exhibit, depiction, or map (e.g. recorded subdivision plat or County assessor’s parcel map) and site plan showing new improvements (if applicable) highlighting the easements or right-of-way areas being requested for abandonment,
3. An exhibit, depiction, or map (e.g. recorded subdivision plat or County assessor’s parcel map) and site plan showing new improvements (if applicable) highlighting the new easements or right-of-way needed for the project (if applicable),
4. Plat or document with Maricopa County recording number that granted the easement or right-of-way being requested for abandonment,
5. Written legal description and closure report with depiction of the easement or right-of-way areas to be abandoned,
6. Copy of Arizona811 (formerly Arizona Blue Stake) report identifying any current utilities in the easement or right-of-way areas requested for abandonment,
7. For Drainage easement extinguishments include a copy of the drainage report, and
8. The appropriate application fees.

Please check the appropriate abandonment request with the appropriate, **non-refundable application fee**, made payable to the City of Mesa:

<u>Right-of-way (Vacate)</u>	<u>Easements (Extinguishment)</u>
<input type="checkbox"/> Single Family Residential Land (\$500 + value of the land)	<input type="checkbox"/> Residential Single Lot (\$500)
<input type="checkbox"/> Residential Alley Roadways (\$0)	<input type="checkbox"/> Undeveloped Subdivision (\$750)
<input type="checkbox"/> All Other Land (\$750 + value of the land)	<input type="checkbox"/> Commercial and all other land (\$750)

Mesa City Code 9-10-1 to 9-10-5

Hand Deliver or mail documents to: City of Mesa Real Estate Services, 20 E. Main St., 5th floor, Mesa, AZ 85201 or email to real.estate.services.info@Mesaaz.gov and mail or deliver the payment for fees. Questions, call 480-644-2577. Additional applications are available online by visiting Real Estate Services website at <https://www.mesaaz.gov/business/real-estate-services>.



DATE: _____

PROJECT NAME: _____ BUILDING PERMIT #: _____

APN/ADDRESS/LOCATION OF PROJECT SITE: _____

APPLICANT: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE #: _____ E-MAIL ADDRESS: _____

OWNER (if other than APPLICANT): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE #: _____ FAX #: _____

REASON FOR REQUEST- Be specific including the project type, reason the abandonment is needed, and whether any new easement(s) or right-of-way are required:

EXISTING UTILITIES-Provide information on any existing utilities that will need to be relocated before the easement(s) or right-of-way can be abandoned.

PLEASE REVIEW THE GENERAL GUIDELINES FOR THE TYPE OF ABANDONMENT BEING REQUESTED at <https://www.mesaaz.gov/business/real-estate-services>.

***** STAFF USE ONLY*****

COM Quarter Section#: _____ Abandonment File# _____
Submittal Date: _____ Specialist _____
Council Mtg. Date: _____ Approved _____ Denied _____