 

***PD Alarm Unit Use Only***

PERMIT NUMBER:

DATE PROCESSED:

**MESA POLICE ALARM UNIT**

**ALARM USER PERMIT APPLICATION**

Instructions:

***Area Reserved for Customer Service Receipt Stamp***

[ ]  Complete the entire application

[ ]  Mail the application with payment

[ ]  or [**Apply Online INSTEAD!**](http://www.mesaaz.gov/police/Communications/AlarmApplications.aspx) **(see back)**

 [ ] Residence [ ] Business

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| \*Business Name |       |
| \*Resident Name(s) |       |
| \*Address of Alarmed Location |      Suite/Apt #:       |
| \*City: MESA | \*State: AZ \*Zip Code:       -       |
| \*Telephone # at Alarmed Location | (      )       -      |
| \*Email Address |       |

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| \*Mailing Address (if different) |      \*Suite/Apt #:       |  | [ ]  If you live in a county island, your police service is provided by the Maricopa County Sherriff’s Office, contact the Sheriff’s department at (602) 876-1011 to see if you need a permit. **Mesa Police & Fire do not service County Islands.** |
| \*City:       | \*State:       \*Zip Code:       -       |  |

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| ***Type of Alarm Permit***  |
| **[ ]  Burglary Function** | $10.00 per year | The **Burglary** function is the audible portion of your alarm system which includes all door contacts, motion detectors, and/or window glass break detectors. (Residential and/or Business) |
| **[ ]  Panic/ Robbery /Hold-Up Function** | $10.00 per year | The **Panic or Hold-up** function is the silent portion of your alarm system which includes a button on the key fob, or at the keypad, under a counter, in the freezer, on a wall, or on a necklace. (Residential and/or Business) |
| ***Fire alarms, smoke detectors, and medical only panic alarms do not require alarm permits in the City of Mesa.*** |

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| ***Alarm Subscriber Information*** |
| Name | Primary Phone Number | Alternate Phone Number |
| Contact #1  |       | (      )       -      | (      )       -      |
| Contact #2 |       | (      )       -      | (      )       -      |
| Contact #3 |       | (      )       -      | (      )       -      |

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| ***Alarm Company Information*** |
| SERVICE Company [ ] Self-Serviced | Name |       | Telephone | (      )       -      |
| MONITORING Company [ ] Self-Monitored | Name |       | Telephone | (      )       -      |

***Failing to submit the correct fees or fully complete the reverse side of this application can result in delay and/or denial of the alarm permit and/or additional assessments.***

**Review each item on this check list. If you have any questions, call your alarm company or the Alarm Enforcement Unit at 480-644-2699.**

[ ]  I have been instructed by the alarm company on how to properly operate my alarm system.

[ ]  I have the monitoring company telephone number to use for cancellations.

[ ]  I understand that I cannot cancel a robbery/panic alarm activation.

[ ]  **I understand that to cancel a false alarm activation I must call my alarm company, not the Mesa Police, and give my alarm company my proper cancellation code. If I call the Mesa Police Department to cancel, they will advise me to call my Alarm Company to cancel, which will delay police response.**

[ ]  I know that I must test my system at least once per year.

[ ]  I will instruct any “new” alarm users how to operate the alarm system, how to cancel a false alarm activation, and will provide them with a proper cancellation code. (“New” alarm users include; house sitters, cleaning crews, realtors, new employees, babysitters, repairmen, and construction crews.)

[ ]  I understand that pets, balloons, and new items in an alarmed area can cause a false alarm.

[ ]  Per the City of Mesa Alarm Code 6-15 the alarm monitoring company is required to make two telephone calls to the alarm user prior to dispatching police to allow an opportunity for canceling the alarm activation. I have called my monitoring company and verified that the numbers they have on file are correct and updated as of today.

[ ]  I am aware that if my alarm activates, and the responding officer(s) find no evidence of a crime, I could receive the

 following false alarm assessments:

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|  | Burglary Alarm Calls | Panic/ Robbery/ Hold-Up Alarm Calls |
| 1st False Alarm | $50 | Free |
| 2nd False Alarm | $100 | $100 |
| 3rd False Alarm | $150 | $200 each |
| 4th False Alarm | $200 |  |
| 5th False Alarm | $250 |  |
| 6th False Alarm | $300 |  |
| 7th + False Alarm | $400 each |  |
| No Permit Fee | $100 **Non-Waivable** |

[ ]  I understand that next year, a renewal will be mailed to me 60 days prior to expiration, and I will also get an email 60 and 30 days prior to expiration, only if an email is provided, but it is my responsibility to ensure I renew my permit.

[ ]  I understand that permits are **not transferable** from one user to another user or from one address to another address.

Alarm Subscriber Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| ***Alarm Enforcement Unit Contact Information*** |
| **Phone**: (480) 644-2699 **Fax**: (480) 644-2687 | **Email**: policealarms@mesaaz.gov**Web**: [www.mesaaz.gov/residents/alarm-permits](http://www.mesaaz.gov/residents/alarm-permits) |

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| ***Payment Information***  |
| **MAIL:**City of Mesa Customer ServiceAttn: Cashier/Misc. ReceivablesPO Box 1466Mesa, AZ 85211-1466***Make checks payable to The City of Mesa*** | **IN PERSON Monday through Thursday 7am-6pm:**City of Mesa Customer Service Office55 N. Center St. Mesa, AZ 85201 **\*\*\*Customer service is closed on Fridays and all major holidays\*\*\*** |
| **APPLY & PAY ONLINE!** [www.mesaaz.gov/dimes](http://www.mesaaz.gov/dimes)  |